



Academic Integrity Policy

John F. Kennedy Middle

Purpose of the Academic Honesty Policy

The Academic Honesty Policy is designed to define and clarify the expectations associated with the submission of authentic work. Academic honesty must be seen as a set of values and skills that promote personal integrity and good practice in teaching, learning, and assessment (*/BO-Academic Honesty, 2011, p.2*). In the Middle Years Programme (MYP) at John F. Kennedy Middle School and Suncoast Community High School, students strive to develop the learner profile attribute, "Principled." Principles are defined by acts of integrity and honesty, with strong respect for the dignity and rights of people everywhere. Students are to take responsibility for their own actions and the resulting consequences.

Academic Honesty Expectations

Candidates are expected to produce authentic work that is based on the candidates' individual and original ideas, with the work of others fully acknowledged. All assignments for assessment, regardless of their format, must be an authentic use of the candidates' own language, expression, and ideas (*/BO-Academic Honesty, 2011, p.2*).

Academic Misconduct and Malpractice

Academic misconduct is a behavior that results in, or may result in, the student or any other student gaining an unfair advantage in one or more assessment components. Malpractice includes:

- **Plagiarism:** the representation of the ideas or work of another person as the student's own
 - **Examples:**
 - Non-original work that is not cited and appropriately referenced.
 - Copying information from a book or a website.
 - Misuse of quotation marks, paraphrasing, and in-text citations making authorship unclear
 - Failure to identify sources of nonverbal work (painting, dance, photo, proof, musical composition, etc.) from which the work was derived.
 - Using online language translators, unless explicitly allowed.
- **Collusion:** supporting malpractice by another student, as in allowing one's work to be copied or submitted for assessment by another
 - **Examples:**
 - Helping someone else cheat both deliberately and through support.
 - Allowing your work to be copied and/or submitted by another student.
 - "Divide and conquer" approach where you are not the author of the entire assignment given by the instructor (if not part of assignment).
 - Representing significantly unequal work as an equal collaboration.
 - Writing a paper or doing homework for another student.
 - Sharing information about assessment content and questions with other students. This includes orally as well as in written or digital form.
- **Duplication of work:** the presentation of the same work from different assessment components or curriculum components

- **Unfair Practice:** any action that gains a student an unfair academic advantage

Academic Infringement Consequences

Malpractice incidents will be discussed with the student and then reported to parents, counselors, and administration. Age appropriate consequences will be administered within the school's discipline protocol, based on frequency and recurrence of the violation.

Roles and Responsibilities

Students must:

- Ensure that all work submitted for an assessment or moderation is authentic work.
- Confirm understanding of academic honesty with signature on the Code of Conduct from each year. • Understand that putting one's name on an assignment certifies it as your own work. It should be cited appropriately.
- Understand proper citation expectations for assignments (MLA or APA where appropriate). • Ask for guidance when you are unsure.

Faculty must:

- Teach a recognized citation convention for written and non-written works.
- Demonstrate and model academic honesty in presentations, etc.
- Ensure that students in your class understand that when they submit a task as their own, they are confirming that they have neither received nor given aid on assignments or assessments.
- Minimize temptation for malpractice in assignments/assessment situations.
- Communicate concerns and malpractice offenses with students, parents, counselors, and administrators. • Involve students in reflection/discussion in the instance of malpractice.

1B MVP Coordinator should:

- Understand what constitutes academic honesty, an authentic piece of work, and intellectual property. • Receive guidance on study skills, academic writing, how to conduct research, and how to acknowledge sources. • Ensure the academic honesty policy is applied consistently throughout the school.
- Provide teachers with material to guide students in maintaining academic honesty.
- Investigate incidents of malpractice.

- Make parent and student contact to reflect on malpractice incidents

Supporting Documents

- *Academic honesty In the 18 educational context, 2014*

- *Citations of schools and districts referenced In the writing of this policy:*

- *Bloomfield High School,*
- *Bloomfield Middle School*
- *White Bear lake Area Middle School*
- *The Codrington School: The International School of Barbado*



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At John F Kennedy Middle School, both students and staff recognize the significance of honesty and integrity within our school's culture and climate. Aligned with the principles of the International Baccalaureate Organization, we affirm that academic honesty entails a set of values and skills fostering personal integrity, effective teaching, learning, and assessment practices. We encourage our school community to adopt and embody the attributes of the IB Learner Profile, exemplifying the academic honesty standards we aspire to maintain at John F. Kennedy Middle School.

Students who demonstrate Academic integrity are:

- Inquirer - One who possesses the skills to conduct inquiry, research, and show independence in work.
- Knowledgeable - One who explores concepts across a broad and balanced range of disciplines.
- Principled - One who acts with integrity and honesty and takes responsibility for their own actions.
- Open-minded - One who is open to other perspectives and evaluates a range of points of views.
- Risk Taker - One who has the independence to explore new ideas and strategies.
- Communicator - One who can express ideas and concepts clearly and articulately.

Academic Honesty:

Academic honesty at John F. Kennedy Middle School's is the ethical code and set of moral principles that require students to produce work that is genuinely their own. Students must give proper credit to the original sources of ideas, information, and data used in their assignments and projects. This practice involves avoiding cheating, plagiarism, collusion, and duplication of work, ensuring integrity and fairness in all academic activities.

All John F. Kennedy Middle School students are expected to maintain academic honesty in their work, including proper acknowledgment of any sources used in projects. Academic dishonesty includes, but is not limited to, the following:

- Plagiarism: Presenting someone else's ideas or work as one's own.
- Collusion: Assisting another student in misconduct, such as allowing one's work to be copied or submitted by another.
- Duplication of Work: Submitting the same piece of work for multiple assessment components or course requirements.

Consequences

John F. Kennedy Middle School follows PBIS (Positive Behavioral Interventions & Supports) and rewards appropriate student behavior. However, academic dishonesty is considered a serious offense and will not be tolerated. According to The School District of Palm Beach County, cheating is classified as a [Level 1 or 2](#) offense and entails consequences. The severity of the offense is determined by the principal and the MYP Coordinator based on IBO definitions. Possible consequences include parent contact or conference, verbal reprimand, behavior contract, time-out area, loss of credit for the work, teacher detention, administrative detention, counseling, in-school suspension, and short-term out-of-school suspension.